Channahon United Methodist Church

‘Sunflower Harvest’ **Craft & Vendor Fair**

Date of Event:

**Saturday, October 14th ~ 9am - 2pm**

*Vendor Table Set up*

*Friday, October 13th, 6p-8p and Saturday morning, 7:30a – 9am.*

**Cost:** **$45.00 per Table Space** *(to fit 1 - 3x6 to 3x8 long table)*

**$ 10.00 per table if we provide the table**

***1 item (your choice) from your line, to be donated for our ‘Special Drawing’ Table***

*Tables and space are limited!*

**A ~ Table Space(s) Requested \_\_\_\_\_\_\_\_\_** ($45 each space)

**I will bring my own table\_\_\_\_\_\_\_\_\_**

**B ~ I will NEED table(s) provided ~ # tables \_\_\_\_\_\_\_\_\_\_** ($10 each)

**Total amount due: (A+B) $\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Vendors must provide their own special equipment

ex: *extension cords, special lighting, table cloths, special displays*

**C ~ DO you need ELECTRIC?  *~ Yes / No***

*Electric outlets are limited and will be provided on a first come first serve basis*

COMPANY NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PHONE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EMAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Description of ALL items to sell: *(limit of ONE Vendor per DSA company and limited craft items)* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Total Amount enclosed $** \_\_\_\_\_\_\_\_\_\_\_\_\_ (payment due with registration)

*Channahon United Methodist Church or their affiliates will not be held responsible for any liability, lost, stolen or damaged merchandise or any injury incurred before/during or after the event.*  *All fees are non-refundable as they are used for fundraising. Vendors are responsible for leaving the area in the same cleanliness condition as they found it. Channahon UMC event coordinators reserve the right to censor any booth. Space is limited to only one DSA company and no more than 2 crafters of the same items. Please be* ***very specific*** *of the items you will be selling. You will receive a confirmation email/call when your completed registration/contract & payment is received Confirming approval/availability is required to maintain the what items are being sold.*

**Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Payment due with registration/contract ~ Check payable to:** Channahon UMFaith / *Memo: Vendor/Craft Fair*

***Mail contract*** *(bottom portion)****, registration & payment to:*** *Channahon UMC ~ 24751 W. Eames, Channahon IL 60410*

*Please call the church office/Kris Hayden –* ***815-467-5275***  *for approval/availability or if you have any questions.*