

Channahon United Methodist Church

# 'Sun-Shine' Craft & Vendor Fair

Date of Event:

**Saturday, November 16, 2024 ~ 9am - 2pm**

*Vendor Table Set up*

*Friday, November 15, 6p-8p and Saturday morning, 7:30a – 9am.*

**Cost: \$45.00 per Table Space** (to fit 1 - 3x6 to 3x8 long table)  
**\$ 10.00 per table** if we provide the table

*1 item (your choice) from your line, to be donated for our 'Special Drawing' Table*

*Tables and spaces are limited & monitored - **Pre-Approval to attend IS REQUIRED** –  
Call or Email [office@channahonumc.org](mailto:office@channahonumc.org) or 815-467-5275 BEFORE submitting registration!*

**A ~ Table Space(s) Requested \_\_\_\_\_ (\$45 each space)**

**I will bring my own table \_\_\_\_\_**

**B ~ I will NEED table(s) provided ~ # tables \_\_\_\_\_ (\$10 each)**

**Total amount due: (A+B) \$ \_\_\_\_\_**

Vendors must provide their own special equipment  
ex: *extension cords, special lighting, table cloths, special displays*

**C ~ DO you need ELECTRIC? ~ Yes / No**

*Electric outlets are limited and will be provided on a first come first serve basis*

CONTACT PERSON: \_\_\_\_\_

COMPANY/BUSINESS NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

Description of ALL items to sell: *(limit of ONE Vendor per DSA company and limited craft items)*

**Total Amount enclosed \$ \_\_\_\_\_ (payment due with registration)**

*Channahon United Methodist Church or their affiliates will not be held responsible for any liability, lost, stolen or damaged merchandise or any injury incurred before/during or after the event. All fees are non-refundable as they are used for fundraising. Vendors are responsible for leaving the area in the same cleanliness condition as they found it. Channahon UMC event coordinators reserve the right to censor any booth. Space is limited to only one DSA company and no more than 2 crafters of the same items. Please be **very specific** of the items you will be selling. You will receive a confirmation email/call when your completed registration/contract & payment is received Confirming approval/availability is required to maintain the what items are being sold.*

**Signature \_\_\_\_\_ Date \_\_\_\_\_**

**Payment due with registration/contract ~ Check payable to: Channahon UMC Faith / Memo: Vendor/Craft Fair**  
**Mail contract (bottom portion), registration & payment to: Channahon UMC ~ 24751 W. Eames, Channahon IL 60410**

*Please call the church office/Kris Hayden – 815-467-5275(ext10) for availability & pre-approval or any questions.*